

CITY MANAGER REPORT

Reporting Period: November 13 – December 10, 2021

Prepared By: Phillip A. Zavadil, City Manager

Date: December 6, 2021

COVID-19

Vaccine

Below are the community COVID-19 vaccine stats as of December 9, 2021:

Category	Population	# of Individuals with 1 Dose of Vaccine	# of Individuals Fully Vaccinated	# of Individuals with Third Dose of Vaccine (Pfizer/Moderna)
Residents 65 Years of Age and Over	46	0	45	28
Residents 18-64 Years of Age	221	0	212	66
Residents 12-17 Years of Age	31	0	24	0
Residents 5-11 Years of Age	30	17	0	0
Residents Under 4 Years of Age	27	0	0	0
Totals	356	17	281	94
% of All Residents Fully Vaccinated				79.2%
% of All Residents with Third Dose				26.5%
% of Eligible Residents Fully Vaccinated				94.3%
% of Residents 65 Years of Age and Older Fully Vaccinated				97.8%
% of Residents 18-64 Years of Age Fully Vaccinated				95.9%
% Residents 12-17 Years of Age Fully Vaccinated				77%
% Resident 5-11 Years of Age Fully Vaccinated				0%
% Resident Under 4 Years of Age Fully Vaccinated				0%

FISHERIES

I have had several meetings regarding the Bering Sea Snow Crab fishery. On November 29, 2021, Trident, CBSFA and the City met to discuss Trident processing snow crab on Saint Paul Island. Trident informed the group that they are committed to the community and will process snow crab on Saint Paul Island this next year.

PERSONNEL

Professional Development Academy

Monique, Stephanie, Nadia, Victor, and I will be graduating the National Association of Counties High Performance Leadership Academy on December 17, 2021. The staff have been committed to the completing this 12-week academy. We have all learned a from the curriculum best practices in leadership, organizational development and change management, negotiation and collaboration, effective business communication, and how to deliver increased value from high performance management. We look forward to continue to use the skills and tools we have learned to continually improve the culture and management of the City.

Recent New Hires

- Andrey Kuzakin, Gas Station Attendant (temp)
- Emily Melovidov, Accounting Clerk
- Jared Zacharof, Power Plant Operator
- Katia Candyfire, COVID-19 Response Coordinator
- Michael Castro, Director of Public Safety/Chief of Police. Arriving on island with his two boys on December 16, 2021.
- Sonia Mercurief, Dispatcher
- Stacey Stimpson, Public Safety Administrative Assistant/Dispatch Supervisor
- Tia Melovidov, Accounting Clerk

Positions Not Filled Yet

- Dispatcher
- Gas Station Attendant
- Police Officer
- Police Sergeant
- Public Works Director
- Waste/Wastewater Operator
- Temp Harbor Officers (2)

EMS Billing

When the City made the switch to Delta Medical Transport (DMT) providing our EMS services for our community, I was searching for a way to efficiently billing for EMS services. The Finance Department as struggled with questions that we have received regarding billing charges. In my research I found the City was not set up to bill Medicaid/Medicare. DMT recommended that we look as using a billing service and that I contact Systems Design West. I have started the process to get the City set up a contract with Systems Design to perform our EMS billing for the City. Systems Design will charge \$35 per run. This fee may seem high however typical runs will be at minimum of \$700 per run. Given the City does not have the staff with the expertise to conduct follow up with questions regarding billing it makes financial sense to contract with System Design who does just EMS billing.

The City had to apply for our own National Provider Identifier in order to bill Medicaid/Medicare. This process took a bit of time but is completed. We expect to start properly billing for our EMS services using Systems Design by January 1, 2022.

GRANTS/CONTRACTS/AGREEMENTS

Below is a table of pending grant applications as of December 7, 2021:

Submission Deadline	Date Submitted	Grantor Agency	Title of Grant Program	Title of Project	Total Project Budget	Amount Requested	% Match Required	Amount Match Required	Cash	In-Kind
12/06/21	12/03/21	SOA/Dept. of Commerce, Community, and Economic Development	ARPA LOCAL GOVERNMENT LOST REVENUE RELIEF PROGRAM (LGLRRP)	Revenue Replacement	n/a	\$968,215	0%	n/a	n/a	n/a
12/03/21	12/03/21	SOA/Dept. of Commerce, Community, and Economic Development	Community Development Block Grant	Bulk Fuel Facility/Dispensing Tankage Upgrade	\$850,003	\$637,420	25%	\$212,583	\$0	\$212,583
11/23/21		US EDA	Economic Adjustment Assistance	SBH Utility Expansion Project	\$2,611,000	\$2,088,800	20%	\$522,200	TBD	TBD
11/19/21	11/12/21	AK Community Foundation	ARPA NonProfit Recovery Fund	Revenue Replacement	n/a	\$685,296	0%	n/a	n/a	n/a
07/31/21	07/30/21	USDOT Maritime Admin.	Port Infrastructure Development Program	SBH Phase 1a Improvements & Expansion Project	\$9,911,000	\$7,928,800	20%	\$1,982,200	TBD	TBD